

# **Environment Policy**

At Aspire Scientific, we take our responsibility to the environment seriously; as such, we have introduced several measures to improve our sustainability and minimise our impact on the environment (as outlined below).

#### Travel

- We offset all air travel when we verify our carbon footprint for certification (please see 'Carbon neutral certification' section below).
- As business travel increases with the return to face-to-face congresses and meetings, we continue to encourage the use of trains over cars, where possible (https://www.thetrainline.com/sustainable-travel).
- Since November 2021, all company cars (directors) have been electric or hybrid.

### Energy use

While it is not currently possible for us to choose our energy suppliers in either
office, we reduce energy usage as far as possible by encouraging office users
to ensure lights are switched off when rooms/areas are not in use and that
heating is set to a reasonable level and left on only at a low level when the office
is empty.

#### Electronic devices

- Our electronic devices are key to enabling us to provide the best service possible to our clients. While having efficient devices is extremely important, we only replace mobile phones and laptops when they are no longer fit-forpurpose. If a device is still fit-for-purpose, it will not be upgraded or replaced.
- Devices that are no longer fit-for-purpose will be decommissioned then donated to charity, where possible.

#### Recycling

- We encourage recycling in both offices by providing separate bins and clear signage about separating waste.
- We discourage the use of printed materials if on-screen materials are a suitable option (see confidential waste policy).

## Choosing ethical suppliers and supplies

- Where possible, we select ethical office supplies (in terms of packaging, delivery, sustainability of product), including:
  - Toilet paper
  - Cleaning products
  - Kitchen roll
  - Soap
- Where possible, we investigate other suppliers for their sustainability and choose sustainable options (e.g., prizes, flowers).

## Carbon Neutral certification

 We are very proud to be Carbon Neutral Plus certified and intend to maintain this certification in the future.

## Communication/Encouraging sustainability within the team

• We encourage conversations within the team about the environment and sustainability, including via the Green and Clean Teams channel.

## **Aspire Scientific Corporate Responsibility workstream**

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